



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

FINANCE COMMITTEE MEETING

REGULAR MEETING

DATE: February 27, 2026

TIME: 11:00 a.m.

PLACE: Alameda County Office of Emergency Services,
4985 Broder Blvd., Room 1013, Dublin, CA 94568
Heritage House, 4501 Pleasanton Ave, Pleasanton, CA 94566
Via Zoom

<https://us06web.zoom.us/j/84967318031?pwd=cEWpbuexf9JRDb7ndb6wnbxBQzaMwH.1>

MINUTES

1. Call to Order/Roll Call/Introductions

Chair Smith called the meeting to order at 11:06 a.m.

Present: L. Smith, G. Beaudin, T. Dupuis, J. Ezell, D. Haubert, M. Nino

Absent: None

2. Public Comments (Meeting Open to the Public): None

3. Approval of Minutes of November 21, 2025, Finance Committee Meeting

On motion of Bm. Beaudin, seconded by Bm. Haubert, and by unanimous vote, the Finance Committee approved the minutes.

4. Presentation of Mid-Year Budget Update

Executive Director Swing provided an overview of the mid-year budget. He explained that the Maintenance category reflects expenses paid to two different radio shops. Alameda County's model is a flat reimbursement and Contra Costa County's is an hourly rate and materials formula. The billing methodology was established about 10 years ago.

The Committee requested further study of how the rates charged by Alameda County compare with the current cost of maintenance, including an examination of historical

charges (year to year) to contemplate fluctuations in cycles. This would be a future discussion for evaluation of changes to budgeting structure for flat vs hourly rate model.

5. Motorola Migration Assistance Plan (MAP)

Executive Director Swing stated that current cashflow projections do not reflect full funding project of the MAP. The total project cost is now estimated at \$60,000,000 starting in 2026-2039.

The Committee had several questions for follow up:

- What is Motorola's end of life date for the new system? Executive Director Swing stated it was not known at this time, and an option is to delay the start date for the implementation of the switch.
- Would a third party be able to support extension of support if Motorola's ends?

6. Provide Policy Direction for Cost Recovery by Member Agencies

Executive Director Swing provided three options for cost recovery and that capacity for the Authority to administer individual invoicing would be facilitated through the Auditor's office's staff resources.

The Committee expressed preference to proceed with Option 3 as the next step and for the policy to be brought to the Board of Director's regular meeting in May after the next Finance Committee meeting in May. The Committee suggested it would be good to reach out to impacted member agencies for a preview of what this means for their budgets.

Preliminary thoughts from the Committee included an administrative charge maximum for an agency that's hosting a site, additional analysis on ability to charge equitable formulas on utility rates when there's shared tenancy on a meter, and reimbursement rates for radio sites versus prime sites.

Bm. Haubert left the meeting at 12:00 p.m.

7. Vallejo/Benicia Subscriber Loss and Asset Transfer

Executive Director Swing said both cities will be transferring on July 1 to Solano County and have requested transfer of ownership of routers, along with responsibility of maintenance and future costs. He presented several options to proceed:

- a. Negotiate for transfer of residual market value to EBRCSA, considering cost and reasonable depreciation schedule (general life span is 7 years).
- b. Create a workgroup to pursue additional subscribers, for example, other private entities as an opportunity to increase the subscriber base given that Authority is using about 20% of system capacity.

On motion of Bm. Ezell, seconded by Bm. Nino, and by unanimous vote, the Committee directed the Executive Director to negotiate the best deal in the Authority's interest for the equipment transfer.

On motion of Bm. Dupuis, seconded by Bm. Beaudin, and by unanimous vote, the Committee recommended the creation of an ad-hoc subcommittee as an item to be brought to the next Board of Directors meeting for approval.

8. Recommend EBRCSA Pay for Expenses Associated to Fire Station 31 Tower Move

Executive Director Swing stated that San Ramon Valley Fire Protection District (SRVFPD) is rebuilding a new tower station. The current tower has EBRCSA equipment on it, and SRVFPD has requested that the Authority cover the cost of moving the Authority's owned equipment. EBRCSA's Consultant estimates the cost of the move as an amount not to exceed \$50,000. Executive Director Swing said the current equipment is 15 years old but still functional and the tower site is still needed to effectuate in-building coverage in Danville. It is recommended that funds be transferred from the CIP budget to cover the cost.

On motion of Bm. Smith, seconded by Bm. Ezell, and by unanimous vote, the Finance Committee approved a recommendation to the Board of Directors for use of CIP funds to pay for the Authority's portion of the SRVFPD Fire Station 31 radio site move.

9. Pearl Radio Shelter Purchase

Executive Director Swing presented three recommendations regarding the shelter.

- 1) Recommend the sole source purchase of a radio shelter from Cell Site Solutions for the Pearl Reservoir radio site.
- 2) Recommend the use of Cell Site Solutions to complete the site work estimated at \$98,000.
- 3) Recommend the purchase of equipment needed to outfit the trailer used as a temporary shelter.

On motion of Bm. Nino, seconded by Bm. Beaudin, and by unanimous vote, the Committee approved the recommendations be brought to the Board of Director's May regular meeting with an amendment to incorporate an RFP process evaluation for the site work.


10. East Bay Regional Communication System Updates

- The City of Antioch Site on Walton Lane – This project is moving forward with creation of site plans.
- Engineering Firm Evaluation Results – CSI is selected as the primary vendor and FE as secondary vendor. The Finance Committee will see contracts for approval for the two services contracts.

11. Agenda Items for Next Meeting

- Presentation of FY 26/27 Budget
- Recommendation of Engineering Firm Contract
- Recommendation of Policy for Infrastructure Cost Recovery by Member Agencies

12. Adjournment – There being no further business, the meeting adjourned at 12:28 p.m.



Jocelyn Kwong
Authority Secretary